



## Job Description

<b>Position Title:</b>	Equine Instructor Adaptive Riding and/or Unmounted
<b>Type of Employment:</b>	<input type="checkbox"/> Full Time (40 Hours Average/Week) <input type="checkbox"/> Modified Full Time (30 Hours Average/Week) <input checked="" type="checkbox"/> Part Time (Average [varies] Hours/Week) <input type="checkbox"/> Seasonal/Temporary
<b>Anticipated Days:</b>	Saturdays initially; possibility to expand as mutually agreeable
<b>Reports To:</b>	Senior Director of Programming
<b>Anticipated Pay Range:</b>	\$19 - \$22/hour

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**Overview:** The Equine Instructor in adaptive riding and/or unmounted lesson works closely with equine program participants to develop a customized course of therapeutic value for each participant.

**Qualifications:**

- PATH certified instructor preferred but will mentor through PATH process if needed.
- Proven experience as a teacher/trainer or coach of people.
- Horse experience necessary.
- Upbeat, dynamic personality.
- Team player capable of working independently and taking ownership of responsibilities.
- Organized, flexible work style.
- Willingness to improve upon instruction technique, horse care/exercising, etc.
- Timely and thorough in completion of tasks.
- Proactive and creative with issues and solutions.
- Background in disabilities preferred but not required.

### **Job Duties:**

- Evaluate the ability of students and understand their disabilities.
- Provide effective and safe horseback riding and/or unmounted lessons.
- Create long term and short term goals throughout sessions with specific objectives for each lesson working with the participant/caregiver/family to enhance lesson plans and outcomes.
- Keep thorough lesson notes.
- Help volunteers prepare horses for lessons to ensure soundness and, when appropriate, proper tack fit.
- Manage volunteers throughout lessons.
- Assist Senior Director of Programming with appropriate horse, volunteer, rider and equipment combinations.
- Maintain and clean lesson activity center on a regular basis.
- Answer phones, handle inquiries and greet visitors.
- Monitor all aspects of equine suitability and comfort throughout lessons. Report any challenges to Barn Manager and Senior Director of Programming.
- Maintain CTRI (certified therapeutic riding instructor) through PATH, Intl.

### **Other Responsibilities**

- **Apply Volunteer Resources.** Coordinate with supervisor, colleagues, and Volunteer management team to train, assign, and supervise volunteers to and on needs as appropriate. Maintain inventory and schedule of tasks that can be performed by individual volunteers as appropriate and by scheduled work groups.
- **Support Team Members and Colleagues.** Assist supervisor and colleagues with related projects as requested.